

WORKSHOP

JANUARY 25, 1999

The Board of County Commissioners, Walton County, Florida, held a Regular Workshop on Monday, January 25, 1999, at 8:30 a.m., in the Commission Boardroom of the Walton County Courthouse.

The following members were present: Chairman Joel Paul, Jr., Vice-Chairman Van Ness Butler, Jr., Commissioner Gene Ryan, Commissioner Randall Infinger, and Commissioner Herman Walker. Ronnie E. Bell, Administrative Supervisor, and Mr. Dan Bodiford, Clerk of Courts, were also present.

Chairman Paul called the meeting to order followed by pledging allegiance to the American Flag and prayer.

Mrs. Suedelle Wilkerson, Finance Supervisor, presented the Expenditure Approval List consisting of the following bills.

General Fund	\$278,584.07
County Transportation Trust	88,877.11
N.W. Mosquito Control	2,485.72
Library	597.73
Recreation Plat Fee	234.67
Solid Waste	5,072.78
Mossy Head VFD	1,061.65
Glendale VFD	117.79
Darlington VFD	995.94
Liberty VFD	757.98
Red Bay VFD	118.36
SHIP	11,827.43
TDC/AmSouth	33,681.63
Driftwood Service	462.18

The following bills were also submitted for payment approval:

Department of Revenue-Late filing fees-	\$ 175.69
Hamm Compactors-January rental of RACO	11,000.00
TDC Bills:	
G.R. Brown Convention Center	\$ 56.25
Freeman Decorating Company-Houston Show	383.95
Sullivan Transfer Company-Houston Show	114.00
AmSouth Commercial Loan-interest	9,159.11

The Commissioners approved payment of the bills as presented and placed this item on the consent agenda.

Ms. Angie Biddle, Grants Coordinator, presented information relating to the CDBG Grant and explained the special conditions under attachment K of the grant. The Commissioners approved to administer the CDBG Grant on a one hundred percent reimbursement basis. This item was placed on the consent agenda.

Mr. Rob Neale, Equitable Insurance, appeared before the Commissioners and explained several of the benefits that his company has to offer regarding

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employee deferred compensation plans. The Commissioners approved to allow Mr. Neale to work with the Payroll Department to coordinate an insurance presentation, and provide insurance to interested county employees. This item was placed on the consent agenda.

Mr. Dewey Wilson, Regional Utilities, appeared before the Board requesting authorization to submit a request to the Department of Environmental Protection for payment in the amount of \$56,539.70 for reimbursement for the wastewater grant project. The Board approved and placed this item on the consent agenda.

Mr. Jerry Fountain, Purchasing Agent, appeared before the Commissioners regarding a letter from Clarke Mosquito Control Products, Inc., in protest to the award of bid #98-139, to Adapco Incorporated. Mr. Fountain advised that Adapco was the low bidder and met the specifications, therefore recommended awarding the bid. The Board approved to award bid #98-139 to the low bidder, Adapco, Incorporated, Sanford, Florida, in the amount of \$48,000.00. This item was placed on the consent agenda.

The Board approved for Mr. Fountain to advertise for bids for carpet for the Public Defender's Office. This item was placed on the consent agenda.

The Board approved for Mr. Fountain to advertise for bids for a Title Search and Appraisal for the river buy-out program. This item was placed on the consent agenda.

Mr. Fountain presented the following three quotes for the purchase of a copier for District 4.

Copy Products, Savin 9925 Copier	\$3,998.00
Copy Products, Sharp	3,839.00
Advanced Copy, Gestner	2,993.00

The Board approved to award the quote to Copy Products of Ft. Walton Beach, Florida, in the amount of \$3,998.00 based upon the recommendation of Commissioner Ryan. Mr. Ryan and staff felt that the Savin Copier would best serve their needs. This item was placed on the consent agenda.

The Board approved for Mr. Fountain to advertise for bids for the purchase of a road grader, District 4, and approve to surplus the current grader and sell it at the Tallahassee auction, upon the purchase of the new grader. This item was placed on the consent agenda.

The Board approved for Mr. Fountain to advertise for bids for the

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purchase of a front-end loader, District 2, surplus District 2's current front-end loader and sell at the auction due to the condition of the loader. This item was placed on the consent agenda.

The Board approved to advertise for bids for the purchase of a dump truck with a 14' dump bed for District 4. This item was placed on the consent agenda.

The Board approved to advertise for bids for the purchase of two (2) 4X4 pick-up trucks for District 4. This item was placed on the consent agenda.

The Board approved payment to Windham Septic Service in the amount of \$1,933.44 for septic tank repairs at the Choctaw Park, District 4. The payment reflects \$551.69 over the original amount approved due to additional required permits. This item was placed on the consent agenda.

Discussion was held regarding a courier to deliver paperwork between various county departments and the need for an additional vehicle for that purpose. No action was taken.

Chief Thomas Ryan, Tri-Village Fire Department, appeared before the Commissioners and requested approval to work with Mr. Fountain to obtain specifications and advertise for bids for the purchase of a new fire truck. Mr. Ryan also requested approval for the County to finance the truck over a period of ten years, at an estimated cost of \$250,000.00 for the type of truck needed. The Board approved and placed Chief Ryan's request on the consent agenda.

The Board approved a right-of-entry form for the residents of Mountain Valley Road and approved for District 4 to perform emergency maintenance as needed. This item was placed on the consent agenda. The current conditions of the road were caused by Hurricane Georges.

The Board approved to accept Little Creek Trail, District 3, for maintenance. This item was placed on the consent agenda.

The Board approved to adopt a resolution (99-02) amending \$1,654.00 into the Waste Tire Grant Repair account and \$7,241.00 into Landfill Litter from unanticipated revenues. The Board also approved the following interdepartmental budget amendments: **General Fund**- transfer \$6,000 from Circuit Court Reporters Account into State Attorney Investigations, \$6,000 from Circuit Court Reporters into Public Defenders Investigations; **County Transportation Trust**-Transfer \$75,000 from CTT Contingencies into the

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following: \$50,000 into Professional Services and \$25,000 into Health Insurance; transfer \$77,000 from CTT Contingencies into Rentals to cover the lease on the RACO for six months. This item was placed on the consent agenda.

Mrs. Lynda Robinson, Human Resource Officer, requested approval to advertise for a contract laborer to fill the vacancy left by Stephanie Petty at Public Works. The Commissioners advised Mrs. Robinson to wait due to other personnel changes that may take place.

Mrs. Robinson presented the evaluation on Mr. Richard Rau, Building Inspector, and requested to place Mr. Rau in full-time employment status as recommended by Mr. Billy Bearden, Building Official. The Board agreed and placed this item on the consent agenda.

The Board approved to transfer Mr. Darly W. Bush, District 2 employee, from Truck Driver I to Equipment Operator I, and pay according to the pay scale. This item was placed on the consent agenda.

The Commissioners recessed briefly.

Mr. Allen Brown, District 5 Road Foreman, appeared before the Commissioners and introduced Mr. Gene Langston and Neil Adkinson, of Langwood Industries, Inc., Carrabelle, Florida. Mr. Langston and Mr. Neil spoke about their road stabilization product, which consists of various shell base materials. They explained the product uses and costs. Mr. Langston also stated that the product is approved by the Department of Transportation.

Mr. Matt Douglass, EMS Supervisor, appeared before the Commissioners and requested authorization to waive the bid procedure and piggy-back Nassau County's low bid for the purchase of two (2) 1999 ambulances from Wheeled Coach in the amount of \$72,605.00 each. Mr. Douglass presented written permission from Nassau County granting approval to piggy-back the bid. The Board agreed and placed this item on the consent agenda.

The Board approved to waive the bid procedure and allow EMS to purchase two (2) 100 watt radios from Midland Corporation in the amount of \$2,573.08 each at the request of Mr. Douglass. This item was placed on the consent agenda.

The Board approved a request by Mr. Douglass to purchase up to ten (10) pulse oximeter units at an approximate cost of \$500.00 each. This item was placed on the consent agenda.

Mr. Ted Mack, Hall Planning and Engineering, appeared before the Commissioners to present the CR30A Task Force recommendations regarding

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setbacks. The first recommendation stated that proposed developments within Town Centers, and any future Town Center, the County's Development Order Application and Building permit Application should be amended to require a letter of compliance from each utility provider. The second recommendation states that the County should prepare a long-range utility plan for the CR30A corridor.

Mr. Lynn Timbrook, Chelco, stated that the recommendation would allow them to either grant the request or relocate the power lines at the cost of the developer. Ms. Beth Folta asked the Commissioners to approve those guidelines. Mr. Wally Bair and Mr. Jack Rhodes also spoke regarding the setback and Mr. Rhodes requested that the moratorium be lifted to allow development to proceed. The Planning staff recommended adopting the Task Force Committee's recommendations.

Commissioner Ryan voiced concerns with safety issues involving pedestrians and bicyclists.

Discussion was held regarding a previous traffic study that was performed by Hall Engineering and the difference with the current study. The Commissioners agreed to discuss this issue further during tomorrow's regular scheduled meeting.

The Board approved Tracy Howell and Jennifer Jenkins as an authorized user of the Tourist Development Council's credit card. This item was placed on the consent agenda.

The Board approved the purchase of a 12X20 storage building for the TDC in the amount of \$2,505.00 from Bestway Portable Buildings, low bidder. This item was placed on the consent agenda.

The Board approved to place Tracy Howell in permanent employment status upon the recommendation of Ms. Kriss Titus, Executive Director of the Tourist Development Council. This item was placed on the consent agenda.

The Board approved payment to Armstrong Printing, low bid, in the amount of \$5,617.00, printing of 100,000 Shopping & Dining Guides for the TDC. This item was placed on the consent agenda.

The Board approved for Chairman Paul to sign the Article V Trust Fund Grant-in-Aid Agreement. This item was placed on the consent agenda.

The Commissioners approved travel in the amount of \$1,012.00 for Ms. Lynda Robinson, Human Resource Officer, to attend the Personnel Law Update Seminar in Orlando, Florida, March 25 and 26. This item was placed on the

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consent agenda.

The Board approved to adopt a resolution (99-03) correcting a Scrivener's error on a parcel of property owned by Okaloosa Asphalt, amending the designation from Neighborhood Planning Area/Infill to Industrial. This item was placed on the consent agenda. Commissioner Infinger stated that he feels that these type of changes should be presented to the Planning Board first.

The Board agreed that all future scrivener errors be presented to the Planning Board before being presented to the Board of County Commissioners. This item was placed on the consent agenda.

The Board recessed until 1:00 p.m.

Mr. Bell presented a package of information to the Commissioners for review, regarding Camp Adams Road. He also presented a letter regarding the South Walton median enhancement project.

The Commissioners approved to surplus ten (10) 55 gallon drums located at the County Shop and donate to the Christmas Reflections Committee. This item was placed on the consent agenda.

Discussion was held regarding the relocation of the DeFuniak Springs EMS trailer to the Farmer's Market on U.S. Highway 331 South. Mr. Bell stated that the City requires a special permit for trailers and would have to appear at their City Council Meeting to present the request. The Board approved for Mr. Bell to request a variance from the city to locate the EMS trailer at the Farmer's Market. This item was placed on the consent agenda.

The Board approved for Mr. Bell to draft a letter for the Chairman's signature requesting an extension for the construction of the South Walton Library and proceed with final interviews for selection of an architect. This item was placed on the consent agenda.

The Board approved for Shirl Williams, Linda Clark and Tom Blackshear, to attend a Growth Management Seminar in Orlando, Florida, February 8 and 9, 1999, and utilize county transportation. This item was placed on the consent agenda.

Mr. Bell presented a lease agreement for the Walton County Art League. Discussion was held regarding liability insurance. The Commissioners agreed to review the agreement and discuss further at a later time.

The Board approved a right-of-entry form for Mr. Robert Walden to allow District 5 personnel to remove soil and nuisance vegetation from the roadway

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on lot numbers 20, 21, and 22. This item was placed on the consent agenda.

The Board approved to submit a letter to Dr. Thompson, Walton Regional Hospital, requesting a survey of the hospital for the purpose of converting the hospital into an assisted living facility. This item was placed on the consent agenda.

The Commissioners approved the purchase of a battery back-up system for the State Attorney's computer system in the amount of \$810.00 and directed Mr. Bell to instruct them to use the Purchasing Department for future purchases. This item was placed on the consent agenda.

Mr. Bell informed the Commissioners that the TDC Board turned down the request to assist with the median project. Commissioner Butler recommended tabling the project indefinitely.

Mr. Bell informed the Commissioners that he spoke with Mike Standley, DeFuniak Springs Manager, regarding the installation of fire hydrants along the water line to the new hospital site. The estimated cost is \$3,000.00 for each of the two hydrants, including installation. Mr. Standley advised that the City is willing to pay one half the cost. No immediate action was taken.

The Board approved an agreement with the Natural Resources Conservation Services Office for assistance on watershed projects in Walton County. This item was placed on the consent agenda.

Mr. Bell presented a letter for the Commissioner's review relating to the acquisition of the Federal property located in Mossy Head. Commissioner Infinger felt that Walton County should proceed in trying to obtain the land.

The Board approved a satisfaction of final judgement between Grover Kever and Pearlle Mae Kever and Walton Regional Hospital in the amount of \$451.80. This item was placed on the consent agenda.

Mr. Bell presented a draft copy of the letter to be submitted to the Auditor General. The County's Attorney and Auditor have both reviewed the letter.

Mr. Bell presented a letter and franchise tax remittance from COX Communications in the amount of \$41,533 for year ending December 31, 1998.

Mr. Bell submitted a letter to the Commissioners from Attorney General Robert Butterworth, regarding a settlement by the Federal Courts against petroleum companies for price fixing. A check in the amount of \$15,573.35 was also enclosed and designated to be used solely for road construction or maintenance.

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A letter was submitted into the files regarding the court case between D/H Oil and Walton County along with the Judge's Order. The Commissioners agreed to discuss this issue further tomorrow during the Regular Meeting.

The Board approved an interdepartmental budget transfer in the amount of \$4,500 and approved to allow Mr. Charles McMillan, Maintenance Supervisor, to begin renovations of the Farmer's Market. This item was placed on the consent agenda.

The Board approved payment to Reliance Trust Company in the amount of \$50,855.00 for the interest payment on the hospital. This item was placed on the consent agenda.

The Board placed the following items to CarlanKilam Associates on the consent agenda for payment approval for schematic designs:

\$4,246.91 - Courthouse addition/renovations
\$7,294.20 - Sheriff's EMS Sub station
\$3,449.13 - Jail/Administration

Discussion was held regarding the transfer of duties from the OMB Office back to the Clerk. The Clerk will also be responsible for answering for the audit in regards to those certain duties. Further discussion will take place during the Regular Meeting.

The Board approved for Ms. Tressia Tousignant, District 5 Administrative Assistant, to attend a conference in Orlando on February 9, 1999, and ride with other County personnel who are also attending a conference in Orlando. This item was placed on the consent agenda.

The Board approved for District 5 to perform one-time emergency maintenance to correct problems caused by flooding on Peachtree Circle, contingent upon obtaining a right-of-entry form. This item was placed on the consent agenda.

Vice-Chairman Butler requested Dana Beach be given a refund in the amount of \$56,350.40 for the portion of sidewalk, bike path and bridges they constructed. The Commissioners requested to discuss this further during the Regular Meeting.

Ms. Meg Stevenson and Mr. Wally Bair both spoke in opposition to the refund.

Mr. Butler advised that the Metropolitan Planning Organization (MPO) voted to allow Walton County an additional representative on the Board.

The Board approved to declare several 55 gallon drums, located at the

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County Shop, as surplus and donate to the Boy Scouts and approved for Mr. Cosson, County Shop Welder, to cut the bottom off. This item was placed on the consent agenda.

Commissioner Ryan stated that he would like the County Engineer to interface with FEMA and coordinate monthly staff meetings.

The Board approved for the Landfill to provide a dumpster to Clyde and Clara Nester, District 4, to assist with clean-up. This item was placed on the consent agenda.

Discussion was held regarding the 911 communications. Commissioner Ryan suggested that 911 and the Fireboard work together to adopt one set of protocol's to be used. The Commissioners directed Mr. Bell to work with the Fire Board and draft a job description and duties for a Walton County Fire Coordinator.

Mr. Ryan also voiced concerns about complaints being received regarding the lack of protection by the Sheriff's Department in South Walton and the behavior of teens not being addressed.

The Commissioners approved for District 5 to perform one-time emergency maintenance on Louva Lane and Chrisman Road. This item was placed on the consent agenda.

There being no further business, the meeting was adjourned at 3:45 p.m.

APPROVED: _____

Joel Paul, Jr., Chairman

ATTEST: _____

Dan Bodiford, Clerk