

WORKSHOP

MARCH 10, 1997

The Board of County Commissioners, Walton County, Florida, held a regular Workshop on Monday, March 10, 1997 at 8:30 a.m., in the Commission Boardroom of the Walton County Courthouse.

The following Board members were present: Chairman William A. Young, Vice-Chairman Van Ness Butler, Jr., Commissioner Joel Paul, Jr., Commissioner Randall Infinger and Commissioner Gordon Porter. The Board's Administrative Supervisor, Ronnie Bell, was also present.

Chairman Young called the meeting to order followed by pledging allegiance to the American Flag and prayer.

Matt Douglass, Ambulance Service Supervisor, advised of three applications for Emergency Medical Services matching grant funds. The State will fund 90 percent and the County 10 percent. The total amount of the grant is \$106,118.36. The County's portion is \$9,647.17. The Board agreed to adopt a resolution stating that all monies from the Emergency Medical Services Matching Grant will not be used to supplement the existing County Emergency Medical Services budget allocations and all funds awarded to Walton County will be used to further improve and expand the County's pre-hospital Emergency Medical Services System. The Board agreed to place this item on the consent agenda.

Mr. Douglass advised of a continued education class to be held on March 27, 1997 in Fort Walton. He requested that three Ambulance employees attend as well as Dr. Garcia, the Medical Director. The cost is \$100 per person. The Board agreed to place this item on the consent agenda.

Mr. Douglass requested to hire Clabert Ray Fontenot, Greg Thomas Strickland and Leanne Marie Tillis as part-time Paramedics and Angela Beth McKee as a part-time EMT. These employees would act as relief help while other employees were on sick or annual leave. The Board agreed to place this item on the consent agenda.

Commissioner Infinger inquired as to the reason for delay regarding the man killed on Bob Sikes Road. Mr. Douglass stated he was not familiar with the incident but would research the response time. Commissioner Infinger stated he thought the delay was due to an ambulance not starting. Commissioner Infinger advised that ambulances should be taken to the County Shop for repair when needed. Mr. Douglass agreed.

Lynda Robinson, Payroll Clerk, presented the results of the Guardian Dental Insurance program. The total participation during open enrollment was 59 percent. Mrs. Robinson stated that this is not enough participation to keep the employee rate at \$13.92 as anticipated. At the level of participation, the rates will increase 15 percent. Mrs. Robinson advised that the Company will allow the County to "class out" departments. If 39 employees were "classed out" (all of which declined the coverage), the participation level would be 65 percent which would only allow an increase of 7 percent. The Board agreed to allow employees which declined coverage to be "classed out" in order to increase the participation level and decrease the premium amount. The Board did not agree to pay the employees portion of the premium.

Vaughn Poppell, representative from Aetna Investment Services, a deferred compensation program, appeared before the Board to request permission to be added onto the County's insurance program and meet with County employees. The Board agreed to add Aetna Investment Services to the County's insurance program. This item will be placed on the consent agenda.

Mr. Bell advised that no bids were received for the surplus clay pit located on Webster Lane in District 2.

Danny Bertram, owner of Jetwave Water Sports, and Paul Brunson, owner of Personalized Beach Service, appeared before the Board to discuss their beach vending permit. The permits expire on June 11, 1997. There is currently a moratorium on issuing new or renewing beach vending and beach vehicle permits until the Board can adopt a new ordinance pertaining to beach activities. Commissioner Butler stated that he would like to visit Mr. Bertram and Mr. Brunson's operations.

Mary Lou Reed, Executive Director of the Jobs and Education Partnership (JEP) Board, appeared before the Board to present a brief update on workforce development events. Commissioner Paul stated that childcare and transportation should be represented on the JEP Board. The next meeting is scheduled for April 24, 1997.

The Board recessed briefly.

Kassy Keyes, Keyes and Associates, Inc., presented information regarding the Point Washington property. Ms. Keyes presented the timeline for the process required to designate Point Washington lands as surplus.

The Board agreed to extend the contract with Kassy Keyes through June 10, 1997. Professional fees for the scope of work are \$3,000 monthly billed

on the tenth of each month. The Board agreed to place this item on the consent agenda.

Ronnie Bell, Administrative Supervisor, presented a request for Satisfaction of Judgement on a lien placed against Leroy Drake and Lavora Drake from the Walton County Hospital. The two judgments total \$1,756.45. The Board agreed to accept the check in the amount of the judgement. This item will be placed on the consent agenda.

The Board agreed to approve a letter regarding county vehicle use, lunch periods and authorized individuals in county vehicles and place the letter in the county payroll checks. This item will be placed on the consent agenda.

The Board agreed to advertise for bids for a vehicle to be utilized by Ronnie Hudson, Public Works Director, and a vehicle for Ronnie Bell, County Administrator.

Mr. Bell advised of a letter from Colonel Shambo regarding Range Road 340, also known as Smith Road. Range Road 340 is no longer required by the Air Force and has been abandoned. The road is being used exclusively by citizens of Walton County to access their private properties. Colonel Shambo requested that the Board submit a formal request for an easement for a .5 mile section of the road. Commissioner Porter stated that he would speak with Attorney Miller regarding acquiring an easement.

Mr. Bell reminded the Board of a Workshop scheduled for 1:00 p.m. today to discuss the County Personnel Policies.

The Board agreed to approve the request from the City of Paxton for the County to extend the interlocal agreement to administer and enforce the City of Paxton's Land Development Code. This item will be placed on the consent agenda.

Mr. Bell advised that Bobby Vick resigned his position with the Public Safety Department. The position will be advertised internally, then advertised to the public if necessary.

The Board agreed to approve the request from Mike Barker, Public Safety Director, to employ Terri Lynn Martin as a part-time 911 Operator.

Mr. Bell reminded the Board of a scheduled Budget Workshop at 8:30 a.m. tomorrow.

Mr. Bell presented a request to remove the following assets from county inventory:

	BCC 799 Miller Tilt Top Trailer
	BCC 626 6/8 Yd Heil Dump Body
District 4	BCC 369 Tractor/Backhoe
	BCC 1376 Sheepfoot Roller
District 5	BCC 493 Brown Mower
	BCC 737 30 Ton Winch
	BCC 658 Polan Chain Saw

The Board wished to review these items further. No action was taken on this matter.

Matt Douglass, Ambulance Service Director, advised Commissioner Infinger that the response time to the victim of a motorcycle accident on Bob Sikes Road was four minutes.

The Board agreed to advertise for bids to replace Oak Grove Bridge located in District 2. This item will be placed on the consent agenda.

Commissioner Paul advised that he authorized his employees to bury a dead cow in District 1.

Commissioner Infinger stated that his crew buried two dead cows in District 3.

The Board agreed to advertise for bids to pave Miller Gainey Road and Roberts Drive located in District 4. This item will be placed on the consent agenda.

The Board agreed to allow Commissioner Porter to piggy-back the paving of Laird Hill on Bid 96-109 to Okaloosa Asphalt for \$34.95 per ton for S-1 asphalt. This item will be placed on the consent agenda.

Commissioner Infinger discussed the ongoing problem of maintaining roads which are not owned by the County. Commissioner Infinger stated that he would like to know how legal a Right-of-Entry Agreement is and the length of time the agreement is in effect.

The Board discussed county roads and future paving projects.

The Board agreed to allow the County Shop to build a trailer for the Department of Corrections (DOC). The DOC will provide the materials. This item will be placed on the consent agenda.

The Board discussed extending Driftwood Road to new Highway 98.

The Board agreed to waive the bid procedure and purchase 15 radios from Quadratics in the amount of \$14,957.10 for District 2. This item will be placed on the consent agenda.

The Board agreed to waive the bid procedure and purchase 250 tons of rock from Couch Construction in the amount of \$7,275.00 for District 2. This item will be placed on the consent agenda.

The Board agreed to authorize emergency maintenance on Grace Drive located in District 2. This item will be placed on the consent agenda.

Dan Bodiford, Clerk of Courts, presented records destruction request #J1320500 as authorized by the Florida Department of State Bureau of Archives and Records Management. The Board authorized the destruction of the following items which have met their retention requirements:

Cash Receipt/Report Records (all departments except child support)	1955-9/94
Receipt Books (all departments except child support)	1973-9/94
Cash Receipts/Report Records 10/84-9/92 (Child Support)	
Bank Statements, reconciliation	10/84-9/92
Deposit Slips	1969-9/92
Deposit Slips (Child Support)	10/84-9/92
Bank Statements, reconciliation (Child Support)	10/84-9/92
Checks, Registers	10/84-9/92
Checks, Registers (Child Support)	10/84-9/92
Traffic Infractions	1973-1989
Criminal Case Files, Misdemeanor (Disposed Criminal Traffic Tickets)	1973-1989
Criminal Case Files, Misdemeanor (Disposed Misdemeanor Case Files)	1973-1989

The Board agreed to place this item on the consent agenda.

Vice-Chairman Butler stated that Norwood Road was approved to be paved utilizing impact fees. The road has serious drainage problems which need to be corrected before the road can be paved.

Vice-Chairman Butler stated that he would like to appoint Mike Parsonette to serve as District 5 representative on the Grievance Committee. The Board agreed to delay appointing new members until the Personnel Policy revisions are complete.

Bobby Ammons, Assistant Public Works Director, presented a letter from the Department of Environmental Protection (DEP) regarding the renewal of the Walton County Central Landfill operation permit. Mr. Ammons stated that the application is incomplete due to further DEP requirements. Mr. Ammons presented three quotes to complete the additional requirements. Steven C. Bruce, Land Surveyor, was the lowest quote at \$5500 to have a topographic

survey with one foot contours, and a map of the landfill area. The Board agreed to approve the low bidder, Steven Bruce, and place this item on the consent agenda.

Mr. Ammons stated that DEP suggested that the Board fence 120 acres at the Landfill. Mr. Ammons presented quotes from companies for barbed wire fence material. The Board agreed to fence 120 acres plus the new 40 acre parcel where the wells are located. The Board authorized Mr. Ammons to renegotiate the quoted prices and purchase the material from the company with the lowest quote. This item will be placed on the consent agenda.

The Board agreed to authorize Mr. Ammons to rent a lowboy to haul 18 concrete slabs from the landfill to Old Jolly Bay Bridge. This item will be placed on the consent agenda.

The Board discussed ways to obtain an accurate house count for garbage pick-up. Mr. Ammons stated that Rusty Floyd, Landfill Supervisor, does not agree with the house count according to Environmental Waste Services (EWS).

Mr. Ammons discussed other services provided by Environmental Waste which Mr. Floyd does not agree, such as the charge for emptying of the aluminum recycling trailer and the charge for disposal of contaminated paper. Mr. Floyd stated that a county employee assists in dividing the contaminated paper, but EWS charges the county for the service and takes the good paper as well. The Board directed Commissioner Porter and Mr. Bell to contact EWS regarding these matters.

Vice-Chairman Butler stated that the white goods dumpster located at Point Washington needs to be replaced.

Vice-Chairman Butler stated that drainage problems exist at the Emerald Hill area on both sides of County Road 30A.

Mr. Ammons advised the Board that there is a joint meeting today at 2:00 p.m. with the County Attorney and logging companies regarding the ongoing problem with logging trucks destroying county roads.

Shirl Williams, Assistant Administrative Supervisor, advised of a request from the Building Official, Billy Beardon, to approve a raise for Lee Depaw, Building Inspector. Mr. Depaw has received two certificates which merit a fifty cent raise for each certificate. Mr. Beardon requests that Mr. Depaw receive an extra 46 cent raise to make his salary equal with the other Building Inspector. The total increase requested for Mr. Depaw is \$1.46. Commissioner Infinger requested time to discuss a matter with Mr. Depaw before the raise is approved.

Mrs. Williams advised the Board that an agreement has been reached regarding the Gulf Drive issue. Mr. Tullis has agreed to move 11 feet on the southeast corner of the road and 4 feet on the northeast corner. The Board agreed to authorize Attorney Miller to prepare the necessary deeds and have a survey conducted. This item will be placed on the consent agenda.

Mrs. Williams advised that the cost for equipping the Building and Planning Department at the South Walton Annex is approximately \$12,700. The Board agreed to authorize Mrs. Williams to order the necessary equipment. This item will be placed on the consent agenda.

Mrs. Williams advised that 24 applications were received applying for the Building Inspector position. The Board requested that the applicants be reduced to three and a recommendation be presented at the regular meeting tomorrow.

Mrs. Williams advised that the terms of five members of the Contractor Competency Board will expire at the end of April. The Board should decide whom to appoint to fill the five vacancies in the categories of Electrical, Mechanical, Residential, General and one Lay Person.

The Board recessed until 1:00 p.m.

The Board resumed the regular Workshop.

Mr. Bell advised of a request from James Fountain, District 5 employee, to withdraw hours from the sick leave pool. Mr. Fountain is scheduled to have surgery. The Board agreed to place this item on the consent agenda.

Mr. Bell presented a letter from the Freeport Little League requesting a donation of \$1,000. The Board directed Mr. Bell to see if this item was budgeted.

This concludes the regular Workshop.

Chairman Young opened the Workshop scheduled to discuss and revise the Personnel Policies. Lengthy discussion followed.

Chairman Young recessed the Workshop at 4:00 p.m. Further discussion on the Personnel Policies will continue after the scheduled Budget Workshop at 8:30 a.m. tomorrow.

APPROVED: _____

William A. Young, Chairman

ATTEST: _____

Dan Bodiford, Clerk