

WORKSHOP

APRIL 12, 1999

The Board of County Commissioners, Walton County, Florida, held a regular Workshop on Monday, April 12, 1999, at 8:30 a.m., in the conference room of the Tourist Development Council.

The following members were present: Chairman Joel Paul, Jr., Vice-Chairman Van Ness Butler, Jr., Commissioner Gene Ryan, Commissioner Randall Infinger, and Commissioner Herman Walker. Ronnie E. Bell, Administrative Supervisor, and Mr. Dan Bodiford, Clerk of Courts, were also present.

Chairman Paul called the meeting to order followed by pledging allegiance to the American Flag and prayer.

Mrs. Suedelle Wilkerson, Finance Supervisor, presented the Expenditure Approval List consisting of the following bills for payment:

General Fund	\$184,572.24
County Transportation	158,177.28
Mosquito Control	1,642.01
Library	3,280.62
Solid Waste Enterprise	59,542.12
Mossy Head Vol. Fire Dept.	13.01
Glendale Vol. Fire Dept.	150.00
Liberty Vol. Fire Dept.	45.95
Section 8 Housing	355.36
TDC/AmSouth	12,971.42
Special Law Enforcement	5,000.00
SHIP-Multi purpose	5,018.00

The Commissioners approved payment of bills as presented on the EAL and placed this item on the consent agenda.

Mrs. Martha Ingle, Budget Officer, appeared before the Commissioners and presented the details for budget amendment #5 as follows:

GENERAL FUND

Board of County Commissioners

Revenue: Amend \$175,000 into Balance Brought Forward

Expenditure: Amend \$75,000 into Litigation and
\$100,000 into Professional Services.

Aid to Volunteer Fire Department

Revenue: Amend \$277,803 into Balance Brought Forward

Expenditure: Amend \$277,803 Aid to Fire Departments -
Tri-Village Fire District Fire Truck

Ambulance

Revenue: Amend \$36,342 into Balance Brought Forward

Expenditure: Amend \$36,342 into EMS Grant Equipment

COUNTY TRANSPORTATION

County Wide

Revenue: Amend \$200,000 into Balance Brought Forward

Expenditure: Amend \$100,000 into Hurricane George
Materials, \$20,000 into County Wide Materials, and
\$80,000 into Other Debt Services

District 2

Revenue: Amend \$8,611 into Federal Disaster Relief

Expenditure: Amend \$8,611 into District 2 Materials

District 5

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Revenue: Amend \$359 into Sale of Timber
Expenditure: Amend \$359 into District 5 Material
Library
Revenue: Amend \$11,695 into Miscellaneous Revenue and
\$11,000 into Balance Brought Forward
Expenditure: Amend \$22,695 into Communications
Mossy Head Fire District
Revenue: Amend \$8,000 into Balance Brought Forward
Expenditure: Amend \$2,000 into Repairs, \$4,000 into
Building and \$2,000 into Operating.

The Commissioners will hold a public hearing to consider adopting the budget amendment during Tuesday's regular meeting.

Mrs. Lynda Robinson, Human Resource Officer, appeared before the Commissioners and requested that annual employee evaluations be performed. The Commissioners agreed to review this issue during the regular scheduled meeting.

The Board approved for Mrs. Robinson to draft a job description for the position of Utility Inspector. This item was placed on the consent agenda. The salary will be paid from fees collected.

Mrs. Robinson stated that the position of Utility Inspector is different than the position of right-of-way inspector.

The Board approved to delay the wage increase for Ms. Regina Wheeler, Purchasing Department, until completion of a 90 day review by Langdon Haynes, Purchasing Agent. This item was placed on the consent agenda.

Discussion was held regarding the position of Personnel Technician to assist Mrs. Robinson. Commissioner Walker questioned the beginning salary and requested to lower the salary if the applicant does not meet the requirements of a two-year education. The Board approved the job description and advertisement for the position of Personnel Technician. This item was placed on the consent agenda.

The Board approved for Commissioner Ryan to sit on the Personnel Committee to conduct interviews for applicants applying for the position of Safety Inspector. This item was placed on the consent agenda.

Mrs. Robinson advised the Commissioners that she has received 11 applications for the position of Public Works Director. Commissioner Walker stated that he wants a qualified Physical Engineer hired for the position. The Commissioners agreed to allow Mr. Nelson Miner, County Engineer, to be interviewed for the position contingent upon him becoming qualified by the date of the interview.

The Board approved to contact the following applicants to schedule

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interviews for the position of Public Works Director: Mr. David M. Jackson, Mr. Jay Steinmetz, Mr. John Davis, and Mr. Charles Peterson. This item was placed on the consent agenda.

Mrs. Robinson presented a memorandum to each Commissioner regarding the circumstances surrounding the transfer of Ms. Brenda Hunt to the Purchasing Department.

The Board approved to transfer Josh Jones from the Bridge Crew to the position of Laborer, District 1. This item was placed on the consent agenda.

Mrs. Robinson presented the job descriptions for the position of Director of Libraries, Librarian IV/Assistant Director, Librarian II. Commissioner Paul requested the position descriptions be reviewed by the Library Advisory Board before being accepted by the Board of County Commissioners. The Board requested to hold a workshop with Attorney Green and Attorney Miller to discuss the governing body of the Library personnel.

The Board approved the job description of Equipment Operator I/County wide Crane Operator and advertise the vacancy. This item was placed on the consent agenda.

Discussion was held regarding the beginning salary for the position of Crane Operator. Mrs. Robinson advised that the current beginning salary is below standard. The Board agreed to adjust the salary of Crane Operator.

The Board approved the job description of Right-of-Way Specialist, Public Works Department, and the transfer of Allen Brown, District 5 Foreman, to the position of Right-of-Way Specialist, effective May 1, 1999, and advertise to fill the vacancy of District 5 Foreman. This item was placed on the consent agenda.

The Board approved payment to Hartman and Associates, Jacksonville, Florida, in the amount of \$9,272.33 for the WRP lawsuit. This item was placed on the consent agenda.