

WORKSHOP

MAY 10, 1999

The Board of County Commissioners, Walton County, Florida, held a regular Workshop on Monday, May 10, 1999, at 8:30 a.m., in the Boardroom of the Walton County Courthouse.

The following members were present: Chairman Joel Paul, Jr., Vice-Chairman Van Ness Butler, Jr., Commissioner Gene Ryan, Commissioner Herman Walker, and Commissioner Randall Infinger. Ronnie Bell, Administrative Supervisor, and Dan Bodiford, Clerk of Courts, were also present.

Chairman Paul called the meeting to order followed by pledging allegiance to the American Flag and prayer.

Ms. Suedelle Wilkerson, Finance Supervisor, presented the Expenditure Approval List consisting of the following bills for payment:

General Fund	\$127,616.93
County Transportation	94,636.03
Mosquito Control	650.02
Library	1,291.78
Solid Waste Enterprise	554.42
Liberty VFD	26.65
Section 8 Housing	132.16
TDC/AmSouth	47,393.69
SHIP	2,178.38

The Commissioners approved payment of bills as presented on the EAL and placed this item on the consent agenda.

Ms. Suedelle Wilkerson, Finance Supervisor, presented these additional bills for payment:

Blue Cross Blue Shield Insurance--	\$100,008.74
Bankers Security Life Insurance --	300.22
Markus Simmons registration fee---	365.00
Markus Simmons motel expenses ----	201.00

The Board approved payment of the bills as presented and placed this item on the consent agenda.

The Board approved for registration and reservations to be made to attend the Florida Association of Counties Conference in Orlando, Florida, June 23-25, 1999, for those attending. This item will be placed on the consent agenda.

The Board approved payment to Attorney David Holder in the amount of \$612.50 (4.9 hrs) for attending the Code Enforcement Hearing. This item will be placed on the consent agenda.

The Board approved to pay the Court Reporter's fee for attending the Code Enforcement Hearing in the amount of \$135.00. This item will be placed

on the consent agenda.

The Board approved to pay one-half the cost of placing the underground utilities on South Holiday Road, to Mr. Jim Hardage in the amount of \$26,596.00, contingent upon Attorney Miller obtaining a signature on the deed. This item will be placed on the consent agenda.

The Board granted approval of a Fireworks Permit to Atlanta Pyrotechnics International, Inc., Marietta, Georgia. The display will be held June 11, 1999, at the Sandestin Resort/Bayside Golf Course. This item will be placed on the consent agenda.

The Board approved for Ms. Angie Biddle, Grants Coordinator, to submit an application for the Hazard Mitigation Grant Program in the amount of \$620,892.00. This item will be placed on the consent agenda.

Mr. Stan Bates, President of The Pilock Corporation, Freeport, Florida, appeared before the Board to make a presentation on the advantages of using their product to stabilize docks, seawalls, bridge pilings or other marine construction.

Mr. Malcolm Patterson appeared before the Board and requested authorization for Chairman Paul to submit a letter to Ms. Fran Mainella, Director of Florida State Parks, to set a meeting date to negotiate free public beach access to Grayton Beach State Park, South Walton. Further discussion of this item was tabled until the Board's Regular Meeting, May 11, 1999.

Mr. Jack Huggins appeared before the Commissioners to update the Commissioners on Timberwind Estates, an affordable homes subdivision in DeFuniak Springs. Commissioner Infinger reminded the Board that they previously approved to assist with paying the cost of road paving out of the County wide budget.

The Board approved to support the construction of roadways for the development of TimberWind Estates, and for Mr. Nelson Miner, County Engineer, to prepare the bid documents to present to the Purchasing Department to advertise for bids by June 1, 1999. This item will be placed on the consent agenda.

The Commissioners recessed briefly.

Mr. Tom Moore, Engineer, presented the Board an Agreement between Mr. Thomas F. Schaffler and Walton County to correct a drainage problem on Mr. Schaffler's property. The item was tabled for further discussion at the Regular Meeting, May 11, 1999. Attorney Miller will review the agreement.

Mrs. Lynda Robinson, Human Resource Officer, appeared before the Commissioners and presented the following Personnel recommendations.

The Board approved to hire Mr. William A. Dismukes, as Beach Maintenance Foreman, at \$12.00 per hour, and Chad E. Gartner, as alternate. This item will be placed on the consent agenda.

The Board approved to hire Mr. Robert Fitzgerald, Contract Laborer, Tourist Development Council. This item will be placed on the consent agenda.

The Board approved to place Mr. Pete Tousignant in permanent, full time employment status at \$8.00 per hour, based on employee performance evaluation. This item will be placed on the consent agenda.

Discussion was held regarding Ms. Lula Burnham's, Section 8 Housing employee, wages, which are paid from grant funding, when received. The Board approved Ms. Lula Burnham's wage of \$17.29 per hour due to receipt of grant funds. This item will be placed on the consent agenda.

Mrs. Robinson informed the Commissioners that Jim Griggs, District 1 employee has resigned his position. The Board approved to advertise for a truck driver position, District 1, to replace Mr. Jim Griggs, who voluntarily resigned. This item will be placed on the consent agenda.

The Board approved to adopt the Probation Employment Application Form amending the name to Walton County Application, and to incorporate finger printing as a part of the application process. This item will be placed on the consent agenda. The applications will be used for employment opportunities under the Board.

The Board approved to purchase two computers and two 800 mhz radios for the Human Resource Office. This item will be placed on the consent agenda.

Ms. Mary Lou Reed appeared before the Board and gave an update concerning the activities of the Okaloosa/Walton Jobs and Education Partnership Board. After lengthy discussion, the Board approved to draft an agreement with Okaloosa County for Walton County to become the Fiscal and Administrative Agent of the Okaloosa-Walton Jobs and Education partnership Board. This item will be placed on the consent agenda. Ms. Reed also informed the Commissioners that Mr. Jack Huggins was elected as Chair to the Workforce Board and Mr. James McHenry was appointed to the Executive Committee to represent Walton County on the regional Board.

Mr. Langdon Haynes, Purchasing Agent, appeared before the Commissioners along with Mrs. Robinson. Ms. Robinson requested authorization to advertise for an additional warehouse helper/courier. The Board approved to draft a job

description and to advertise for the position of warehouse helper/additional courier, for the Purchasing Department. This item will be placed on the consent agenda.

The Board approved the payment to Rescue Resources in the amount of \$18,000.00, low quote, for hydraulic tools and an air bag system for the Red Bay Fire Department. This item will be placed on the consent agenda. The tools are being purchased with grant funds.

The Board approved for the Purchasing Department to purchase traffic paint in truck load quantity. This item will be placed on the consent agenda.

The Board approved the purchase of a tractor from Pensacola Tractor & Equipment, Pensacola, Florida, in the amount of \$37,360.89, low quote, District 2. This item will be placed on the consent agenda.

The Board approved the purchase of 250 caps from McMoney Associates, Pensacola, Florida, in the amount of \$1,550.00, low quote, for the Tourist Development Council. This item will be placed on the consent agenda.

The Board approved to purchase two fax machines from Langley's Office Supply, DeFuniak Springs, Florida, one for the Purchasing Department and one Administrative Assistant's Office. This item will be placed on the consent agenda.

The Board approved the purchase of a Power Pruner for District 5 from Driver's Mower Service, DeFuniak Springs, Florida, in the amount of \$614.95. This item will be placed on the consent agenda.

The Board approved to advertise for bids to purchase a bush hog for District 3. This item will be placed on the consent agenda.

The Board approved to purchase a computer and printer for the County Extension Office in the approximate amount of \$1,200.00 from MIE Micro Center, Columbus, Ohio. This item will be placed on the consent agenda.

The Board approved to advertise for bids to purchase a Side-Mount Brush Cutter for District 3. This item will be placed on the consent agenda. The cost of this item was figured as part of the budget amendment.

The Board approved to purchase a ventilation fan and float-a-pump for the Liberty Fire Department in the amount of \$3,640.00. This item will be placed on the consent agenda.

The Board approved to purchase 12 traffic buster light bars for the Public Works Department from Gall's, Lexington, Kentucky, in the amount of \$4,440.00. This item will be placed on the consent agenda.

The Board approved to advertise for bids for the installation of an above ground fuel system, single tank with key, at the County Purchasing Department. This item will be placed on the consent agenda.

The Board approved to advertise for bids for the purchase of a 1999 cargo van for the Central Purchasing Department. This item will be placed on the consent agenda.

The Board approved to purchase a copy machine from Copy Products, Crestview, Florida, in the amount of \$1,369.00, for the Landfill. This item will be placed on the consent agenda.

The Board approved the purchase of an ice machine for Public Works Department from Gulf Ice Systems, Pensacola, Florida, in the amount of \$1,736.00. This item will be placed on the consent agenda.

The Board approved to purchase 1,550 tee-shirts as promotional items, for the Tourist Development Council from Celestial Shirts, Niceville, Florida, in the amount of \$7,982.50, low quote. This item will be placed on the consent agenda.

Mr. Haynes presented an invoice from Preble-Rish Engineering for payment of seven (7) design projects. After lengthy discussion concerning a signed contract between Preble-Rish Engineering and Walton County, the Board tabled payment contingent upon a contract being presented.

The Board approved to pay the Okaloosa County Commission for the disposal of hazardous material from Amnesty Day up to the amount of \$3,500.00. This item will be placed on the consent agenda.

The Commissioners conducted a bid opening for the removal of timber from Hinote Pit, District 4. The following bids were opened and read:

Louisiana-Pacific Corp.	\$10,200.00
J.F. Spann Timber Inc.	\$10,650.00
Adams Timber Company	No-bid
West FL Timber Company	No-bid

The Board accepted the bid of J.F. Spann Timber Company, for \$10,650.00. This item will be placed on the consent agenda.

Mr. Rusty Floyd, Supervisor of Walton County Landfill, gave an update on Amnesty Day and the possibility of purchasing a wood burning incinerator. The Board tabled this item until the Regular Meeting on May 11, 1999, due to Commissioner Walker having left the meeting.

Mr. Floyd informed the Commissioners that certain guidelines must be followed in order to disburse the Litter Grant funds and asked that if the

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funds are going to be divided that he be notified. The Board took this item under advisement.

The Board approved to attend the award ceremonies at West DeFuniak Elementary School, Maude Saunders and Paxton School, at 8:00 a.m., Thursday, May 13, 1999, for the newspaper recycling report. This item will be placed on the consent agenda.

The Board approved to send a sealed bid to Bay County to purchase a used 1993 Rex Compactor for the Landfill. This item will be placed on the consent agenda.

Mr. Nelson Miner, appeared before the Board and requested permission to purchase additional trucks for Public Works and Engineering Department. The Board directed Mr. Miner to prepare a recommendation and present back to the Board and to check with Ms. Martha Ingle, Budget Officer, as to the amount of money in the Machinery and Equipment line item of the CTT budget.

The Board approved to proceed with negotiations to purchase property from Georgia Pacific, located near the Landfill. This item will be placed on the consent agenda.

Mr. Miner informed the Commissioners that an individual has been posing as a Walton County Consultant in an attempt to obtain information. Mr. Miner stated that he has contacted Attorney Miller and will report back to the Commissioners at a later date.

The Commissioners recessed for lunch.

The Commissioners reconvened at 1:30 p.m.

Mr. Bodiford addressed the Commissioners regarding the preliminary findings relating to the paving audit and asked for the Commissioners comments. Mr. Bodiford addressed issues relating to Dolphin Cove Subdivision as to whether or not the Subdivision is maintained by the County. Mr. Bodiford advised the Board that they will have 30 days to respond. Commissioner Ryan stated that the current Board has implemented new rules and guidelines to address these situations. Discussion was held regarding the need for additional personnel to assist with inspection of paving projects.

The Commissioners recessed briefly.

Mr. Bell presented a letter from the City of DeFuniak Springs regarding a situation with the Liberty Volunteer Fire Department using City water. Mr. Frankie Hall, Chief of the Liberty Volunteer Fire Department, explained that all water usage is called into "Control" by radio at the time it is withdrawn and stated that he will contact Mike Standley, DeFuniak Springs City Manager,

on this situation.

Mr. Haynes presented the amended budget in the amount of \$337,361.04 for the Central Purchasing Department for the completion of the current budget year. The Commissioners will review the information.

The Board approved an Interdepartmental budget Transfer from the OMB Accounts into the following and placed this item on the consent agenda.

General Fund:

Board of County Commissioners	
Salaries	\$24,072
FICA	1,842
Retirement	3,960
Travel	3,000
Communications	1,000
Postage	800
Office Supplies	1,500
Bks, Publ	1,000
Equipment	<u>8,000</u>
	\$45,174

This transfer is for the Human Resource Department.

Comptroller

Personal Services	\$71,498
Operating	12,997
Capital Outlay	<u>12,685</u>
	\$97,180

This transfer is for the employees transferred to the Clerk's Office.

Ambulance

Salaries	\$8,272
FICA	633
Retirement	1,361
Communications	500
Postage	1,750
Travel	300
Office Supplies	300
Machinery & Equip	<u>500</u>
	\$13,616

This transfer is for the billing clerk.

Purchasing

Salaries	\$32,032
FICA	2,450
Retirement	<u>5,269</u>
	\$39,751

This transfer is for the Purchasing Department.

General Fund

Transfer \$142,950 from the General Fund Contingencies into the following accounts:

EMS Building	\$60,000
Aid to VFD	41,000
BCC other Salaries	37,080
FICA	2,837
Retirement	<u>2,033</u>
	\$142,950

County Transportation Fund

Transfer from County Transportation Trust Contingencies into Machinery & Equipment \$20,000 to purchase a truck for District 4.

The Board approved to set a Public Hearing for the following items to be included in an upcoming Budget Amendment and placed this item on the consent agenda.

General Fund

Board of County Commissioners	
Life & Health Insurance	\$80,000
Worker's Comp. Insurance	<u>10,000</u>

	\$90,000
Comptroller	
Personal Services	\$94,300
Operating	10,000
Capital Outlay	7,500
	<u>\$111,800</u>
County Transportation Trust	
Salaries	\$143,576
Other Salaries	8,000
FICA	10,984
Retirement	23,618
Professional Services	200,000
Communications	34,000
Utilities	10,000
Rentals	66,000
Repair & Maintenance	50,000
Office Supplies	14,000
Operating	7,000
Materials	50,000
Shop Stock	55,000
Tires	31,000
Other Debt Sr(D&H Oil)	100,000
Machinery & Equipment	290,000
	<u>\$1,092,178</u>

The Board approved to adopt a resolution amending the Sheriff Department's budget in the amount of \$23,975.00 for grant funds received to purchase in-car video cameras. This item will be placed on the consent agenda.

The Board approved to adopt a resolution (99-29) amending the Home Program Grant budget in the amount of \$13,911.00 for grant funds received for disaster relief funds.

The Board approved to correct the minutes of January 12, 1999, by amending Budget Amendment #3 from \$120,000.00 to \$170,000.00 as advertised. This item will be placed on the consent agenda.

The Board approved to pay off District 4 equipment that is currently financed: a motor grader-\$83,191.75 and a backhoe- \$39,967.00. This item will be placed on the consent agenda.

Discussion was held regarding the newly devised budget worksheet and the deadline for each department to return the form. The Board approved a budget worksheet to be completed by each department in the development of their budget.

The Board approved a letter to be drafted and signed by Chairman Paul to send each agency funded by the Board, requesting they submit their itemized budget by June 1, 1999, each item defined with the intent of what the money will be used for. This item will be placed on the consent agenda.

The Board approved to establish a line item to pay invoices for renovations of the jail and Sheriff's Administrative Building; approve an

interdepartmental budget amendment to the newly established line item to cover expenditures in the amount of \$16,192.51 and \$6,807.92 for the Sheriff's substation; approve an invoice in the amount of \$6,771.64 to Carlan Killiam, to be paid from the Small County Courthouse Grant. This item will be placed on the consent agenda.

Mr. Bell presented a letter from Gama Sigma chapter of Beta Sigma Phi requesting a donation of \$1,000.00. This item will be discussed further during Tuesday's regular meeting.

The Board approved to send a letter to the Three Rivers Conservation and Development District Board requesting assistance with dredging projects. This item will be placed on the consent agenda.

The Board approved to submit a letter requesting Eglin AFB assist in the removal of pilings from the Bay. This item will be placed on the consent agenda.

The Board approved an agreement from Walton County to administer the Holmes County Workfare Program. This item will be placed on the consent agenda.

The Board approved to provide dumpsters to Mr. Paul Huie, District 1, to correct a code violation; Mr. A.V. White and Ms. Pat Shelley, District 5, to clean remaining hurricane debris; and Mr. Jarvis Williams, District 2. This item will be placed on the consent agenda.

The Board approved to adopt a policy that right-of-entry forms must be obtained for the placement of dumpsters on private property. This item will be placed on the consent agenda.

The Board approved for District 1 to correct an erosion problem on Walton Bridge Road. This item will be placed on the consent agenda.

Discussion was held regarding a request from the Walton County School Board requesting the County assist in constructing a bus turn-around. This item was tabled pending further review.

Mr. Bell presented a letter from the United Volunteer Fire Department regarding Ordinance 97-32 pertaining to cost recovery. This item was tabled for discussion at a later date.

The Board approved to adopt a resolution (99-26) designating May 16-22, 1999, as Emergency Medical Services Week. This item will be placed on the consent agenda.

The Board approved to adopt a resolution (99-25) authorizing the submission of a long range beach erosion control budget plan with DEP. This

item will be placed on the consent agenda.

The Board approved two (2) right-of-entry forms for Randall Holland and Joel Hunt, District 3, to construct and maintain a bridge across Little Creek on Hall Hunt Circle. This item was placed on the consent agenda.

The Board approved a right-of-entry form for Jean Stoufer, District 3, to bury a dead cow. This item was placed on the consent agenda.

Mr. Bell presented a letter for the Commissioners review from Conservation Real Estate Group regarding the Mossy Head land exchange.

Discussion was held regarding a request from Tri-Village Fire Department for assistance with the purchase of 800 mhz radios and air time expense. This item was tabled pending further review.

Discussion was tabled regarding a request for Mr. Steve Toepper, Librarian, and Dan Owens, Assistant Librarian, regarding travel approval.

The Board approved to return a \$5,000.00 check to the Coastal Branch Library received from the estate of Mr. Harold Lucus. This item was placed on the consent agenda.

The Board approved the Agency Shelter Coordination Agreement between Walton County and the American Red Cross. This item will be placed on the consent agenda.

The Board approved repairs to EMS unit 3 in the amount of \$2,532.47 from Bondy's Ford, Dothan, Alabama. This item will be placed on the consent agenda.

The Board approved payment to Sprint in the amount of \$6,094.71 for Med-eight state wide call frequency installation. This item will be placed on the consent agenda.

The Board approved to submit payment request #5 to the Department of Environmental Protection in the amount of \$59,967.73 for Regional Utilities. This item will be placed on the consent agenda.

The Board approved to submit a letter of engagement to Carr, Riggs, & Ingram requesting assistance with the Local Highway Finance Report. This item will be placed on the consent agenda.

Mr. Bell presented the proposed changes to the Scenic Corridor Standards for review.

Mr. Bell presented an agreement between Walton County and the Florida Wildlife and requested the Board consider approving the agreement upon the request of Attorney Miller. The agreement has previously been approved, however, amendments have been made reducing the amount of land by 300 acres.

The Commissioners agreed to consider the request at the conclusion of this meeting.

The Board approved to advertise internally six vacancies for the newly created grading and drainage crew. This item will be placed on the consent agenda.

The Board approved to advertise internally the position of Work Order Clerk and Public Works Planner/Scheduler, Public Works Department, at \$8.00 per hour. This item will be placed on the consent agenda.

Discussion was held regarding the transfer of all county equipment to County Wide. This item will be discussed further during Tuesday's regular meeting.

The Board approved for the Senior Professionals Group to assist Walton County in preparing a Policies and Procedures Manual. This item will be placed on the consent agenda.

Commissioner Ryan reminded the Board that OSHA requires MSDS posters be posted where hazardous materials are being handled. Mrs. Robinson stated that she has spoken with the Safety Inspector regarding this issue.

The Board approved for Commissioner Infinger to look into the possibility of the County Shop relocating a water tank from Paxton to Gaskin for the Darlington/Gaskin Volunteer Fire Department. This item will be placed on the consent agenda.

Commissioner Butler presented a letter to the Board from Ms. Debbie Von Behren requesting a time to meet with the Commissioners. Mr. Bell will coordinate the meeting.

Commissioner Butler advised the Board of a Communication Transcendent Traditional Boundaries Meeting on May 27 with Bay County and advised that he will be attending.

Motion by Commissioner Infinger, second by Commissioner Butler, to enter into special session. Ayes 5, Nays 0. Ryan Aye, Infinger Aye, Paul Aye, Walker Aye, Butler Aye.

Motion by Commissioner Infinger, second by Commissioner Butler, to approve the Settlement Agreement between The Florida Wildlife Federation, The Board of Trustees of Internal Improvement Trust Fund and Walton County. Ayes 5, Nays 0. Ryan Aye, Infinger Aye, Paul Aye, Walker Aye, Butler Aye.

Motion by Commissioner Infinger, second by Commissioner Butler, to close the special session. Ayes 5, Nays 0. Ryan Aye, Infinger Aye, Paul Aye, Walker Aye, Butler Aye.

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Motion by Commissioner Infinger, second by Commissioner Butler, to adjourn.

There being no further business, the meeting was adjourned.

APPROVED: _____

Joel Paul, Jr., Chairman

ATTEST: _____

Dan Bodiford, Clerk