

WORKSHOP

SEPTEMBER 22, 1997

The Board of County Commissioners, Walton County, Florida, held a regular Workshop on Monday, September 22, 1997, at 8:30 a.m., in the Commission Boardroom of the Walton County Courthouse.

The following Board members were present: Chairman William A. Young, Vice-Chairman Van Ness Butler, Jr., Commissioner Joel Paul, Jr., Commissioner Randall Infinger and Commissioner Gordon Porter. County Administrator, Ronnie E. Bell, was also present. Commissioner Paul arrived late.

Chairman Young called the meeting to order followed by pledging allegiance to the American Flag and prayer.

Judge David W. Green, County Judge, appeared before the Board to advise that Donna Lowery has become a full-time Probation Officer. The Probation Office's approved 1997-98 budget did not reflect the increase in pay for Mrs. Lowery; therefore, a budget amendment is required. The Board agreed to increase Donna Lowery's salary to \$18,759 due to her becoming a full-time Probation Officer. This item will be placed on the consent agenda.

Delois Carroll, representing the Walton County Health Department, presented the standard contract between the Walton County Board of County Commissioners and the State of Florida Department of Health. The Board agreed to forward the contract to the County Attorney for review.

The Board agreed to transfer \$15,000 from General Fund contingencies to pay for an audit of the Health Department by Carr, Galloway, Lolley and Averett Auditing Firm. This item will be placed on the consent agenda.

Jon Hufstedler, Administrator of Walton Regional Hospital, presented a Quarterly Report for the period ending August, 1997.

Ed Ruch, representing the Spring Lake Estates Homeowners Association, appeared before the Board to request the County's assistance in maintaining approximately 2.7 miles of unpaved road in Spring Lake Estates, located in District 1. The Board discussed supporting a Municipal Services Benefit Unit (MSBU) or allowing the County to accept the maintenance fee which the homeowners are paying to private contractors to service the road. The Board agreed to table this matter until Commissioner Paul is present.

The Board agreed to prepare a letter to James Baker, President of

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Fairchild of Florida, voicing their appreciation in the assistance received during the bridge building project which Walton County has undertaken and the minimal cost charged for transportation of the bridge slabs. This item will be placed on the consent agenda.

The Board agreed to advertise for a Public Hearing to be held on October 14, 1997, at 6:30 p.m., to consider the recommendations from the Task Force regarding the Scenic Corridor Guidelines. This item will be placed on the consent agenda.

Commissioner Paul arrived.

The Board agreed to execute the agreement with First Coast Auction to auction certain County owned equipment on October 9, 1997 in Tallahassee, Florida. This item will be placed on the consent agenda.

Ronnie Bell, County Administrator, advised the Board that the Department of Environmental Protection recommends that the County dispose of yardwaste and land clearing debris by utilizing a portable incinerator. The Board agreed to allow Mr. Bell, Rusty Floyd, Landfill Supervisor, and Commissioner Porter to travel to Santa Rosa County next week to examine an air-curtain incinerator. This item will be placed on the consent agenda.

The Board discussed the interview with the four applicants who applied for the County Surveyor position. The Board agreed that contracting with a Surveying Firm would be less expensive than employing a Surveyor and equipping an office and staff. The Board directed Mr. Bell to prepare Request for Qualifications (RFQ) for a Surveying Firm. This item will be placed on the consent agenda. Mr. Bell advised that he would contact the four applicants and inform them of the Board's decision to advertise for RFQs.

Jim MacFarland, President of Conservation Real Estate Group, Inc., presented his resumé to the Board. Mr. MacFarland is experienced in acquiring land from the State and Federal Government. Mr. MacFarland stated that he would charge up to \$10,000 to acquire the Federal property near Mossy Head and up to \$10,000 for the State property for the New Town Center. The Board agreed to bring this item up for discussion at tomorrow's regular meeting.

The Board recessed briefly.

Matt Douglass, Ambulance Service Supervisor, presented two quotes for

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an ambulance billing package. The lowest price was from EMS Consultants, LTD for a total of \$10,000 for software and training. The other quote was from HTE for a total of \$42,600 for software, training and maintenance. Mr. Douglass recommended to purchase the software from EMS Consultants, LTD due to the cost factor. The Board agreed to waive the bid procedure and approve the lowest quote from EMS Consultants, LTD to provide EMS billing software and training at a cost of \$10,000 contingent upon the capability of tying into the County's mainframe system. This item will be placed on the consent agenda.

The Board agreed to adopt a resolution resolving that all monies from the Emergency Medical Services County Grant will not be used to supplement the existing County Emergency Medical Service budget allocations and that all funds awarded to Walton County will be used to further improve and expand the County's pre-hospital Emergency Medical Services System. The amount of the grant is approximately \$15,500. This item will be placed on the consent agenda.

Mr. Douglass presented a pay-scale for Ambulance Service employees for the Board's approval. The Board agreed to review the scale.

The Board agreed to advertise for two or three full-time paramedic positions according to the Walton County Personnel Policies as requested by Mr. Douglass. This item will be placed on the consent agenda.

The Board agreed to employ Jonathan Padgett and Edward Paul as part-time paramedics as requested by Mr. Douglass. This item will be placed on the consent agenda.

The Board agreed to advertise for bids to purchase a new ambulance as requested by Mr. Douglass. This item will be placed on the consent agenda.

Phil McMillian, Veterans Service Officer, presented a pay-scale for the Veterans Service employees. The Board agreed to review the scale.

Sue Murphy, representing Rosemary Beach, presented a traffic and landscaping plan, located along County Road 30A, for Rosemary Beach. Ms. Murphy presented a detailed plan for the Board's approval. Discussion followed. The Board agreed to approve the detailed traffic and landscaping plan for Rosemary Beach as presented by Ms. Murphy. This item will be placed on the consent agenda.

Jerry Fountain, Shop Manager/Purchasing Agent, opened the advertised

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bids as follows:

Bid 97-107: resurfacing Dolphin Cove located in District 4

Panhandle Grading & Paving	NO BID
White Construction Company	
asphalt 474 tons @ \$47.50 ton	\$22,515.00
tack 500 gals @ \$ 1.25 gal	\$ 625.00
total	\$23,140.00
Couch Construction Company	
asphalt 474 tons @ \$40.90 ton	\$19,386.60
tack 500 gals @ \$ 1.00 gal	\$ 500.00
total	\$19,886.60
Florida Grading & Paving	
asphalt 474 tons @ \$60.00 ton	\$28,440.00
tack 500 gals @ \$ 3.00 gal	\$ 1,500.00
total	\$29,940.00
Florida Asphalt & Paving	
asphalt 474 tons @ \$75.00 ton	\$35,550.00
tack 500 gals @ \$ 5.00 gal	\$ 2,500.00
total	\$38,050.00

Bid 97-108: one new vibratory roller

All South Machinery & Supply	NO BID
Joe Money Machinery & Equipment Company	
A. Champion SuperPac Model 840P - smooth drum	
\$ 92,694.00	
B. Hamm Model 2422 - pad drum	
\$ 95,651.00	
Total Equipment Company	
A. Benford Model SP2012 - smooth drum	
\$ 75,225.00	
B. Benford Model SP2012 - pad drum	
\$ 82,705.00	
Tractor & Equipment Company	
A. Dynapac CA251PD - pad foot drum	
\$ 97,826.00	
Cowin Equipment Company	
A. Ingersoll-Rand SD115D - pad foot shell kit	
\$ 98,211.00	
Coastal Machine Company	NO BID
Thompson Tractor & Equipment Company	
A. CAT3116T - padded drum	
\$100,316.00	

Bid 97-109: (two) flat bed trucks; District 1 and District 3

Coffman International	\$36,223.64 each
Orville Beckford Ford	\$40,214.00 each

Bid 97-110: super duty pick-up truck for District 2

Orville Beckford Ford	\$22,000.00
Coffman International	NO BID
Gary Smith Ford	\$21,740.00

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Bid 97-111: one new backhoe wheel loader for District 5

Tractor & Equipment Company	NO BID
Joe Money Machinery	\$51,997.00
with air and extended warranty	\$59,483.00
Beard Equipment Company	\$54,950.00
with no options	
All South Machinery & Equipment	NO BID
Total Equipment & Rental	NO BID
Coastal Machinery & Supply	NO BID
Thompson Tractor & Equipment	\$77,097.00

This concludes the advertised bid opening.

The Board agreed to waive the bid procedure and allow Chairman Young to purchase culverts from the lowest quote received, Gulf Atlantic Culvert, in the amount of \$6,681, to replace a bridge located on Sandspur Road. This item will be placed on the consent agenda.

The Board agreed to advertise for bids to purchase approximately 24 steel bridge pilings. This item will be placed on the consent agenda.

The Board agreed to approve a Fireworks Display Permit for Classic Fireworks by Events, Inc. on the grounds of the Sandestin Beach Hilton to be held on September 30, 1997. This item will be placed on the consent agenda.

Betty Newel appeared before the Board to request that the hours to allow dogs on the beach be extended during the winter months. The Board discussed amending the ordinance to extend the hours.

Dewey Wilson, Executive Director of Regional Utilities, appeared before the Board to request approval for Chairman Young to sign the loan application for Regional Utilities for a water pipe line to be constructed across the Choctawhatchee Bay. The Board agreed to place this item on the consent agenda.

Mr. Wilson stated, for the record, that Regional Utilities is not in partnership with Destin Water Users. Regional Utilities has a stand alone system.

The Board agreed to adopt a resolution requesting the Governor to begin the surplus process on the New Town Center property as requested by Kassy Keyes. This item will be placed on the consent agenda.

Malcolm Patterson, Executive Director of the South Walton Tourist

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Development Council, advised that the Information Center Clerk resigned effective October 4, 1997. Mr. Patterson requested permission to advertise for the position according to the Walton County Personnel Policies. The Board agreed to place this item on the consent agenda.

The Board agreed to approve the lease of the County facility housing the Soil Conservation Office in the amount of \$7,680 per year. The expiration date of the lease is September 30, 1998. This item will be placed on the consent agenda.

Mr. Bell advised of a letter from Jay McDaniel, Walton County Fair Manager, asking that the Board assist him in several repairs to the Fairground Building. The Board agreed to allow the Courthouse Maintenance Crew to help with the needed repairs. This item will be placed on the consent agenda.

The Board agreed to approve a letter of support to the Holmes County Commission in their application for the location of a VA Nursing Home in Holmes County. This item will be placed on the consent agenda.

The Board agreed to approve payment of an invoice in the amount of \$7,511.81 from First Communications as requested by Capt. Tom Pagels. This item will be placed on the consent agenda.

The Board agreed to approve a request from Al Flowers to be issued three beach dog tags for his three rental cottages. This item will be placed on the consent agenda.

The Board recessed for lunch.

Commissioner Paul advised of a request by Kent Kennington for the County to cease maintenance on a portion of South Tram Road. Mr. Kennington contends that the County has encroached on his property and requests that the County restore his property to its original condition before clay and crusher run was laid by the County. Commissioner Paul stated that "private road" signs are erected on the property and he wishes to restore Mr. Kennington's property as requested and suspend maintenance on that portion of the road. The Board agreed.

The Board agreed to advertise for bids to pave Old Jolly Bay Road, located in District 1, as requested by Commissioner Paul. This item will be placed on the consent agenda.

The Board agreed to appoint Mike D'Autilia to serve on the Planning Commission representing District 1 as requested by Commissioner Paul. Mr.

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D'Autilia will replace Mr. Henry Burke who resigned. This item will be placed on the consent agenda.

Commissioner Paul advised that his crew filled in an abandoned well for Reverend Tom Gardener.

The Board agreed to appoint Rob Neale to serve on the Planning Commission representing District 3 as requested by Commissioner Infinger. Mr. Neale will replace Mr. Ronnie Bozeman who resigned. This item will be placed on the consent agenda.

The Board discussed them sitting as the Grievance Committee. Commissioner Porter stated that he was opposed to the Board sitting as the Committee all along.

The Board agreed to approve the agreement with the Tax Collector for the Board to reimburse her 2% of the MSBU Fire Assessment. This item will be placed on the consent agenda.

The Board agreed to approve a satisfaction of lien for bills owed by Nolan and Carileen Miller in the amount of \$813.10 to Valley Springs Hospital. This item will be placed on the consent agenda.

Commissioner Porter advised of a request from Esther Bryan for a dumpster to dispose of yard debris created by Hurricane Opal. The Board agreed to provide a dumpster as requested.

The Board agreed to approve an one-time emergency maintenance on Little Deer Run Road, located in District 4. This item will be placed on the consent agenda.

Mr. Bell advised of a letter from Monarch Realty requesting future plans for the clay pit located on May Lane, located in District 3. The Board agreed that future plans can not be determined at this time.

The Board agreed to approve an one-time emergency maintenance on Bishop-Tolbert Road, located in District 5. This item will be placed on the consent agenda.

Vice-Chairman Butler advised that he will be proceeding to pave Driftwood Road, the proposed connector road from Old Highway 98 to New Highway 98. Commissioner Butler stated that developers will be providing funds to pay for most of the paving costs.

Lynda Robinson, Personnel Director, presented two recommended changes to the Walton County Personnel Policies.

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The Board agreed to change Section 3.30 regarding the requirement of EMS personnel to become residents of Walton County within 6 months of completion of their probation period. The Board agreed to change this policy for EMS personnel only. This item will be placed on the consent agenda.

The Board agreed to change Section 11.30 regarding benefits. Mrs. Robinson requested that the wording in the policy match the language of the computer system as follows:

0 to 5 years	13 days annual leave per year
5 to 8 years	16.25 days annual leave per year
8 to 99 years	19.5 days annual leave per year

The Board agreed to place this item on the consent agenda.

Mrs. Robinson suggested to hold a Benefit Fair on November 2nd or 3rd, at the Fairground Building, to allow representatives from all participating insurance groups to meet with County employees and answer necessary questions. The Board agreed to have EMS personnel present to check employees' blood pressure and blood sugar. The Board agreed to hold a Health and Benefit Fair as requested and placed this item on the consent agenda.

Mrs. Robinson presented an Employee Exit Interview Form to be completed by a terminated or resigning County employee. Mrs. Robinson discussed the importance of the Form. The Board agreed to accept and approve an Employee Exit Interview Form to be completed by a County employee exiting employment and hold the final pay check until the form is completed. This item will be placed on the consent agenda.

Chairman Young called to order the advertised Public Hearing to consider a Cost Recovery Ordinance. No one from the audience spoke in opposition of the ordinance.

Motion by Commissioner Infinger, second by Commissioner Porter, to adopt the purposed Cost Recovery Ordinance. Ayes 5, Nays 0. Porter Aye, Infinger Aye, Paul Aye, Butler Aye, Young Aye.

The Board agreed to piggy-back off the quoted price from Gum Creek Farms, at \$2.50 per square yard for clay base, to prepare Cedar Drive and Chest Nut Drive, located in District 1, for paving. This item will be placed on the consent agenda.

Commissioner Porter advised that there is a missing bridge slab in the Corbin Gainey Bridge. Commissioner Porter stated that he would be shopping



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for bridge slabs costing a reasonable price.

Commissioner Infinger advised that he would be replacing bridges on McKee Road and Swamp Road, located in District 3.

The Board agreed to advertise for a Public Hearing on October 14, 1997, at 6:15 p.m., to consider amending Ordinance 97-14 relating to allowable hours for animals to be on the beach in Walton County. This item will be placed on the consent agenda.

Don Brown and Ernie Yarborough, representing TITAN Insurance Company, appeared before the Board to discuss general liability insurance coverage provided by TITAN.

Ken Moneghan, representing Florida Association of Counties Trust (FACT), appeared before the Board to discuss general liability insurance coverage provided by FACT.

The Board entertained a question and answer session by both insurance company's representatives. Discussion followed. The Board agreed to table this item for decision until tomorrow.

The Board agreed to approve an invoice from Bruce Land Surveying in the amount of \$4,450 for surveying Old Jolly Bay Road, located in District 1. This item will be placed on the consent agenda.

There being no further business, Chairman Young adjourned at 3:00 p.m.

APPROVED: \_\_\_\_\_

William A. Young, Chairman

ATTEST: \_\_\_\_\_

Dan Bodiford, Clerk