

ORDINANCE No. 2002-02

**AN ORDINANCE ESTABLISHING A DUNES LAKES
ADVISORY BOARD, ESTABLISHING ITS DUTIES,
ESTABLISHING MEMBERSHIP AND TERMS AND
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Walton County Coastal Dune Lakes are a unique and valuable natural resource, and

WHEREAS, the Walton County Board of County Commissioners originally established a Dune Lakes Task Force to make recommendations regarding the protection of the Walton County Coastal Dune Lakes, and

WHEREAS, the Walton County Board of County Commissioners, in regular session on May 8, 2001, approved the conversion of the Task Force to a permanent Advisory Board, reporting to the Growth Management Director.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF WALTON COUNTY, that

Section 1. The Walton County Land Development Code is hereby amended by the addition of the following.

10.03.00. COASTAL DUNE LAKES ADVISORY BOARD

10.03.01. Establishment

There is hereby established a Coastal Dune Lakes Advisory Board of Walton County.

10.03.02. Membership

A. Generally. The Advisory Board shall consist of seven (7) members, appointed by the Board of county Commissioners for overlapping terms of three years. Not more than the terms of three (3) such members shall expire in any one year. A member whose term has expired may continue to serve until a successor is qualified and appointed. Any member may be removed from office by the Board of county Commissioners, with or without cause. No member shall be a paid or elected official or employee of the County.

B. Members shall have the following qualifications:

Four (4) of the members shall be full time or part time residents of Walton county, residing within one-half mile of one of the Coastal Dune Lakes.

One (1) member shall be a full-time resident of Walton County, residing north of Choctawhatchee Bay.

Two (2) members shall be appointed at large.

At least three (3) of the above shall be individuals with special qualifications thru education, experience or history with the lakes that bring special knowledge, skills or abilities to the deliberations.

C. Ex Officio Members:

The Advisory Board may have as many as ten (10) non-voting ex officio members representing recognized citizens' groups, consultants under contract with the County and/or outside environmental agencies. The Advisory Board shall recommend these ex officio members to the Board of County Commissioners for appointment. The terms of ex officio members shall be for a two-year term.

D. Appointments:

Initial appointments shall be

Three (3) members for three (3) years,

Two (2) members for two (2) years, and

Two (2) members for one (1) year.

Subsequent appointments and re-appointments shall be for three (3) years.

E. Vacancies:

Any vacancy in membership shall be filled by the Board of County Commissioners for the unexpired term. Such vacancy shall be filled within thirty (30) days after the vacancy occurs.

10.03.03. Duties of the Advisory Board

The duties of the Advisory Board shall be to monitor the coastal dune lakes and activities that effect the environmental conservation of the lakes that occur within the lake, within areas within the Coastal Dune Lake

Protection Zone and within areas of the watersheds of the coastal dune lakes.

The Advisory Board shall adopt a Mission Statement describing the mission of the Advisory Board and shall submit it to the Board of County Commissioners for approval. Amendments and/or revisions to the approved Mission Statement may be submitted to the Board of County Commissioners at such intervals as the Advisory Board may determine.

The Board of County Commissioners may modify the Mission Statement of the Advisory Board at will.

10.03.04. Rules and Procedures

- A. The Advisory Board shall elect a Chairman and a Vice-Chairman from within its membership.
- B. The Advisory Board shall elect a secretary who shall record the activities of the Board and prepare minutes of all meetings for transmittal to the Board of County Commissioners.
- C. A quorum shall be required for any meeting and a record of attendance and a record of all votes, by member's name shall be a part of the minutes.
- D. The Advisory Board may adopt such rules as they desire for the conduct of meeting.
- E. All recommendations that are to be made shall be made to the Board of County Commissioners, in writing, through the Growth Management Director. Prior to submittal to the Board of County Commissioners, the Growth Management Director, or his designee, shall prepare a report offering comments and recommendations to the Board of County Commissioners and transmit same to the Board of County Commissioners at the earliest convenient and proper meeting.
- F. All meetings of the Advisory Board shall be properly advertised and shall be subject to such open meetings laws as the State of Florida shall adopt. The advertisement shall include an agenda and no recommendation to the Board of County Commissioners shall be forwarded for any item that had not been on an advertised agenda.

Section 2. In accordance with 125.66, Florida Statutes, a certified copy of this ordinance shall be filed with the Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by said Board and

shall take effect upon receipt of official acknowledgement from that office that said ordinance has been filed.

ADOPTED THE 8th DAY OF Jan, 2002

Lane Rees

LANE REES, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS
WALTON COUNTY, FLORIDA

ATTEST:

Martha Ingle