



WALTON COUNTY TOURIST DEVELOPMENT TAX

31 Coastal Centre Blvd. Phone: (850) 267-2040
 Suite 500 Fax: (850) 267-1335
 Santa Rosa Beach, FL 32459 Email: touristdevelopmenttax@waltonclerk.com

NEW OWNER QUESTIONNAIRE

Please follow the steps outlined below:

1. Fill out the requested property/owner information table.
2. Check the box that most closely describes your property’s current/intended rental status.
3. Send the completed form back to our TDT Dept. in one of the following submittal options:
 - Save a local copy & attach it via email to touristdevelopmenttax@waltonclerk.com,
 - Fax, mail, or scan in using the email provided above, or
 - Take a clear, legible photo of the completed form & email it to the address above.

NOTE: While Adobe offers an online submittal option, we do not recommend utilizing that function as certain versions of the program don’t seem to communicate effectively with our department; therefore, the form may appear to have been submitted but did not actually reach our team.

PROPERTY/OWNER INFORMATION					
Walton Co. Address:				Owner Name:	
Owner Mailing Address:		Owner Phone:		Owner Email:	

- 1. My property is rented for stays of **6 months or less**. I personally manage rental activity, and I am **NOT currently registered** for Tourist Development Tax. *If you checked this box, please visit www.waltontdt.munirevs.com & select the “Register Here!” link to apply for a TDT account.*
- 2. My property is rented for stays of **6 months or less**. I personally manage rental activity, and I am **currently registered under account # _____**. *If you checked this box, you currently have no further obligation once this form is submitted aside from the timely remittance of the Tourist Development Tax as required by Florida Statutes as well as Walton Co. Ordinance.*
- 3. My property is rented for stays of **6 months or less**, and **all rental activity is managed by:**
 Company: _____ Contact: _____
 Telephone: _____ Email: _____
- 4. My property is rented **long-term** (defined as *longer than 6 months*), and my tenant signed a written lease with terms longer than 6 months.
- 5. My property is my **primary residence**.
- 6. There is **no rental activity** in my property at any time.

If you checked boxes #3-6, you have no immediate obligation once this form is submitted. **If your rental status changes**, please contact our TDT Department at 850-267-2040 or touristdevelopmenttax@waltonclerk.com.